



Emergency Drill Documentation Form

74500 Burk Street, Armada, Michigan 48005 · (586) 784-2112 · FAX: (586) 784-9592

Type of Drill

Fire Drill (5 Required)

Tornado Drill (2 Required)

Lockdown Drill (3 Required)

Time of Drill

Standard

Class Change

Recess

Other Event

Name of Reporting School: Armada Middle School

Date of Drill: 9/19/2024 Time of Drill: 12:20 PM Exact time required to secure: 2:10 Total Participants 352

Remarks: _____

This report is for emergency drill # 1 for the school year of 2024-2025

Name of person conducting drill: Matthew Gillett

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: *Matthew R. Gillett*

Drill was coordinated with:

- Emergency Management Coordinator
Name & Title: Nancy Buyle - MISD
- Law Enforcement (Chief or designee)
Name & Title: Richard Maierle - Armada Police
- Fire (Chief or designee)
Name & Title: Stephen Kohut - AFD

Building Principal

Signature *Tara [Signature]*

Date 9/19/24