



74500 Burk St., Armada, Michigan 48005-3314 • (586) 784-2100 Fax: (586) 784-4268

EMPLOYMENT APPLICATION (Non-Instructional Position)

(PLEASE PRINT)

Today's Date _____

Last Name	First Name	Middle Initial
Street Address	P.O. Box	City, State
Phone No.	Social Security No.	
Zip Code		

Position(s) Desired: Classroom Aide Special Ed. Aide Lunchroom/Playground Supvr.
 Hall Monitor Child Caregiver Food Services Custodial/Maintenance
 Bus Driver Clerical Other: _____

Full Time Part Time Substitute When could you begin work? _____

EDUCATION List all colleges, schools, and training institutions with most recent listed first.

High School, Colleges, and Other Schools Attended	Dates Attended	Total Hours	Year Graduated	Degree/Diploma Received	Major

EMPLOYMENT HISTORY List most recent first.

Name and Address of Employer	Dates From / To	Description of Work	Reason for Leaving	Yearly Salary

REFERENCES

Give complete names, addresses, and phone numbers.

1. _____
2. _____
3. _____

PERSONAL DATA

Briefly indicate any special interests, qualifications and experiences that you deem pertinent or that would be advantageous to you as an applicant:

Have you ever been convicted of a crime? Yes _____ No _____

If so, when, where and nature of offense? _____

Are there any felony charges pending against you? Yes _____ No _____

If yes, explain: _____

Do you have any impairments (physical, mental or medical) which would interfere with your ability to do the job for which you have applied?

Yes _____ No _____ If yes, please explain:

I HEREBY AUTHORIZE THE INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS APPLICATION. PERMISSION IS GIVEN TO CONTACT REFERENCES AND EMPLOYERS. I UNDERSTAND THAT THIS APPLICATION WILL BECOME PART OF MY PERMANENT FILE AND THAT ANY MISREPRESENTATION, MISLEADING OR UNTRUTHFUL STATEMENT OR OMISSION IS CAUSE FOR DISMISSAL.

Date

Signature

NOTICE: It is the policy of the Armada Area Schools Board of Education that no person shall on the basis of gender, race, color, marital status, national origin, handicap, or political preference be excluded from participating in, be denied the benefits of, or be subjected to discrimination, in employment or any of its programs or activities. Armada Area Schools is a non-profit, equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.