


**VACANCY**  
**2023-2024**  
**February 5, 2024**

- POSITIONS:** Special Services Instructional Aide - Substitutes
- DEADLINE:** Until Filled
- APPLY TO:** Non-District employees must submit a letter of interest and resume to Human Resources, Superintendent's Office, Armada Area Schools, 74500 Burk Street, Armada, MI 48005; Fax 586-784-4268; or email [ttomayko@armadaschools.org](mailto:ttomayko@armadaschools.org)  
*District employees must complete an in-district employee application form (available at school offices)*
- QUALIFICATIONS:** Associate's Degree or Course Equivalent (preferred but not required)  
Experience preferred but not required
- REPORTS TO:** Building Principal and Director of Special Services
- SALARY:** \$14.00 per hour
- JOB GOAL:** To foster a school environment favorable to learning and personal growth by assisting students in meeting their fullest potential; to establish effective rapport with pupils; to motivate pupils to develop skills, attitudes and knowledge needed to provide a good foundation for education in accordance with each pupil's ability; to promote a firm yet fair and positive approach to discipline; and to establish good relationships with parents, community, and with other staff members.
- EVALUATION:** Performance of this position will be evaluated in accordance with the provisions of the Board's policy on Evaluation of Professional Personnel.



Michael G. Musary, Ed. S.  
Superintendent of Schools

**The Armada Advantage: Achievement, Community, Innovation**