

**ARMADA AREA SCHOOLS
BOARD OF EDUCATION REGULAR MEETING MINUTES
July 18, 2023**

The Regular Board of Education meeting was called to order at 7:00 p.m. in the Administration Building Boardroom at 74500 Burk Street, Armada, MI 48005. The meeting was called to order by Board President, Cheryl Murray.

Board of Education Present: C. Murray, S. Nieman, A. Blake, M. Meerschaert, S. Hill,
S. Wolak

Board of Education Absent: S. Wylin w/notice

Administration Present: M. Musary, K. Skokna

23-60 Motion by A. Blake, supported by S. Hill, that the Board of Education approve the Agenda as presented.

Voice Vote: C. Murray, S. Nieman, A. Blake, M. Meerschaert, S. Hill, S. Wolak

Ayes: All

Nays: None

MOTION PASSED: 6 - 0

23-61 Motion by M. Meerschaert, supported by S. Wolak, that the Board of Education approve the Consent Agenda as presented.

1. Approval of Minutes

- a. June 20, 2023 (Finance Committee Meeting Minutes)
- b. June 20, 2023 (Special Meeting Minutes)
- c. June 20, 2023 (Closed Session Special Meeting Minutes)
- d. June 20, 2023 (Budget Hearing)
- e. June 20, 2023 (Regular Meeting)

2. Monthly Bills Payable in the amount of \$557,531.46 as presented.

3. Personnel Report

Voice Vote: C. Murray, S. Nieman, A. Blake, M. Meerschaert, S. Hill, S. Wolak

Ayes: All

Nays: None

MOTION PASSED: 6 - 0

23-62 Motion by M. Meerschaert, supported by A. Blake, that the Board of Education approve the appointments/designates and agencies or individuals to represent the district for the new fiscal year. (Staff Report #1)

Voice Vote: C. Murray, S. Nieman, A. Blake, M. Meerschaert, S. Hill, S. Wolak

Ayes: All

Nays: None

MOTION PASSED: 6 - 0

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23-63 Motion by S. Nieman, supported by M. Meerschaert, that the Board of Education approve the recommended Administrative/Business Office Salary Schedule for the 2023/24 school year. (Staff Report #2)

Voice Vote: C. Murray, S. Nieman, A. Blake, M. Meerschaert, S. Hill, S. Wolak

Ayes: All

Nays: None

MOTION PASSED: 6 – 0

23-64 Motion by M. Meerschaert, supported by S. Wolak, that the Board of Education approve the contracts for Armada’s administrative staff as presented with salary and benefits through the 2024/25 school year. (Staff Report #3)

Voice Vote: C. Murray, S. Nieman, A. Blake, M. Meerschaert, S. Hill, S. Wolak

Ayes: All

Nays: None

MOTION PASSED: 6 – 0

23-65 Motion by M. Meerschaert, supported by A. Blake, that the Board of Education approve the following textbooks: (Staff Report #4)

7th Grade English Honors: *As Small As An Elephant, Posted, The Remarkable Journey of Coyote Sunrise*

7th Grade English General: *The Running Dream*

High School Medical Math course textbook, Med-Math: *Dosage, Calculation, Preparation, and Administration*

Voice Vote: C. Murray, S. Nieman, A. Blake, M. Meerschaert, S. Hill, S. Wolak

Ayes: All

Nays: None

MOTION PASSED: 6 – 0

23-66 Motion by A. Blake, supported by S. Hill, that the Board of Education approve the Superintendent’s Goals for the 2023-2024 school year. (Under Old Business)

Voice Vote: C. Murray, S. Nieman, A. Blake, M. Meerschaert, S. Hill, S. Wolak

Ayes: All

Nays: None

MOTION PASSED: 6 – 0

23-67 President, C. Murray, adjourned the meeting at 7:54 p.m. with the motion to adjourn from M. Meerschaert and supported by A. Blake.

Hearing of the Public:

No public comments were made.

Communications:

- None

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Superintendent's Report:

- French Associates picked up the existing drawings of the buildings and will can have them scanned for our use as well as our consultants. When they bring the hard copies, they will provide us with a thumb drive of the scanned drawings for the districts' use and record.
- Survey work is progressing well. The first priority was the high school stadium area and then the remainder of the high school site. After the high school site is completed, they will be moving over to the elementary.
- Foresite has developed and finalized the synthetic turf colors and layouts for the Football and Softball fields. They are in the process of working on details for the other athletic field projects.
- French Associates was out and field measured the existing Team Room/Concessions building and has drawn it up in Autocad to develop a scoping document for pricing validation.
- French Associates and the Mechanical and Electrical Engineers walked the high school to develop scoping documents for pricing validation for the renovation work.
- French Associates is starting to look at the new Stadium building and develop a plan that can be used for price validation.

Curriculum Update: Assistant Superintendent of Instruction and Curriculum, Kelly Skokna, provided an update of the following:

I. Earning College Credits at Secondary Level

II. Professional Development

A. August 23rd: Opening Day: PLC Work

B. August 24th

1. Elementary: CKLA Training

2. Secondary: Starr Commonwealth Training (SEL/Trauma Training)

III. New Texts

A. 7th grade English

1. Honors: *As Small As An Elephant, Posted, The Remarkable Journey of Coyote Sunrise*

2. General: *The Running Dream*

B. High School Math course textbook, *Med-Math: Dosage, Calculation, Preparation, and Administration*

Board Reports: None

Old Business:

The Superintendent Evaluation and Goals were discussed. A motion was made by A. Blake and supported by S. Hill to approve the Superintendent Goals for the 2023-2024 school year. All voted aye and the motion was passed 6-0.

(See Motion 23-66 above)

Mr. Musary will periodically inform the board of his goal status. He also said that he will be providing a Strategic Plan update this fall.

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New Business:

President, Cheryl Murray, reminded the members that the Summer Institute is being held at the MISD if anyone is interested in signing up.

She also reminded the members that the August meeting will take place on the 4th Tuesday of the month due to the Armada Fair.

President Murray also added that the Board of Education had donated to the Hawaii trip in memory of Rachel Ulinski.

Points of Pride:

C. Murray:

- Member Murray thanked Andrew and Blake's for the gift cards presented to the staff for Staff Appreciation. She is also grateful and proud of all of the staff, board member(s), former students and volunteers who will soon be headed off to Pal Camp.

S. Hill:

- Member Hill is happy to see tutoring and special athletic events and practices that take place in the summer and is proud of the coaches, volunteers, etc. who go above and beyond to make it all happen.

S. Wolak:

- Member Wolak was impressed with the outpouring of compassion and support from so many people for the Ulinski family.

M. Meerschaert:

- Member Meerschaert congratulated all of the AP students and is proud of all of them and their teachers.

And. Blake:

- Member Blake is proud when he sees former students coming back to the area for work. It proves that there is great talent in our students and Armada provides a great culture.

S. Nieman:

- Member Nieman is proud of the love and respect on behalf of the staff and students who supported the Ulinski family.

K. Skokna:

- Ms. Skokna was impressed at the number of former students and staff who attended or performed at the Ulinski memorial. She is also proud of the custodial staff as they are working hard this summer to have everything ready for the new school year.

M. Musary:

- Mr. Musary was also proud of the turnout for Rachel Ulinski's memorial. He said that the current elementary music teacher will take over the secondary music position, and an elementary music teacher position has been posted.



Michele Meerschaert
Secretary, Board of Education