



## Access for Parents and Students

**Introduction:** The PowerParent application offers parents the opportunity to access real-time student information, such as grades, attendance, and class information. An Internet connection is the only requirement to use this exciting tool. All student information is delivered securely and can only be viewed by using the username and password information provided by your child's school.

PowerParent may be accessed by entering the unique Username and Password described below for **each** of your children in our schools (Please be aware that if you have more than one student in Armada Area Schools, it will be necessary to login individually for each student. It is not currently possible to view all of your students with one login ID)

### Accessing PowerParent:

1. Login to the Internet by launching your internet browser (ie: Internet Explorer, Firefox, Safari).
2. Access to the Parent Portal can be found in one of two ways:
  - a. Go to district website: [www.armadaschools.org](http://www.armadaschools.org)
  - b. Go to: <https://ps.arm.misd.net/public>

The image shows a screenshot of the PowerSchool login interface. At the top, the 'PowerSchool' logo is displayed. Below the logo is a login form with two input fields: 'Username' and 'Password'. The 'Username' field contains the text 'myusernamehere'. The 'Password' field is filled with a series of black dots. Below the password field is a blue hyperlink that reads 'Forget your member name or password?'. At the bottom of the form is a blue button with the text 'Enter'.

3. At the Parent Login Screen enter your Unique login Username and Password that was provided to you by your child's school and click **ENTER**.
4. ***Do not forget to Log Off when you have finished\*\****

### TIPS:

Blue words are hyperlinks to more detailed information. If it is **blue**, it is "clickable"

5. **Keep your user name and password in a safe place.** Your password protects your information. Do not share it with anyone. If you forget your information, or misplace it, please contact your school.

6. Please be aware that grades will not be available / viewable until the teacher has recorded them electronically. **Please be patient with this process....The teachers have one week to post grades.**

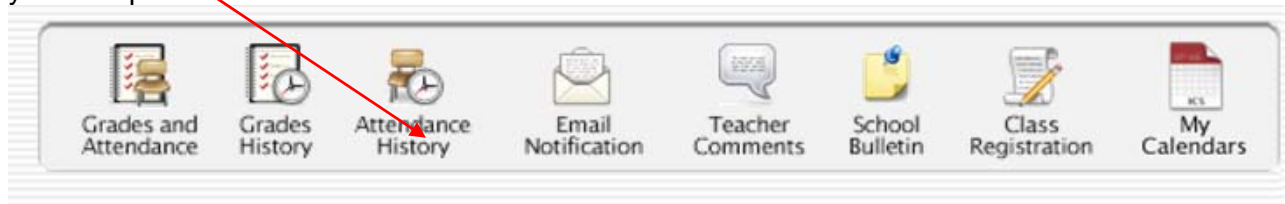
**Parent Menu:**

Upon logging in to PowerParent, you will see the following menu bar at the top of the screen.

From this screen parents have access to:

- Grades and Attendance
- Grades History
- Attendance History
- Email Notifications
- School Bulletins
- Calendar Subscriptions (must have subscription to ICal)

You can access any of the above resources by clicking on the appropriate icons located at the top of your computer screen.



The default screen that appears is the Grades & Attendance screen:

1. Displays the current term's grade and attendance data.
2. If you have questions regarding attendance information, please contact your child's building attendance office.

## Parent Startup Page (Default Screen)


**Grades and Attendance** View Standards Grades

Attendance By Class

Exp	Last Week					This Week					Course	Q1	Q2	S1	Q3	Q4	S2	Absences	Tardies
	M	T	W	H	F	M	T	W	H	F									
1(A)	.	.	.	.	.	.	.	.	.	.	Speech Lura, Colleen R	B+ 88	A- 94	A- 91	A- 90	B+ 87	B+ 88	3	1
2(A)	.	.	.	.	.	.	.	.	.	.	Open Media Accatino, Steve	A 100	D+ 67	B 83	--	--	--	3	0
3(A)	.	.	.	.	.	.	.	.	.	.	Phys Ed 12 Maxedon, Kerry	A 98	A 98	A 98	--	--	--	2	0
4(A-B)											Consumer Math Adams, Mark B	B- 80	F 53	D 64	--	--	--	5	1
1(B)	.	.	.	.	.	.	.	.	.	.	Current Affairs Manston, Greg T	A- 93	B+ 89	A- 91	A- 90	A- 91	A- 91	3	1
2(B)	.	.	.	.	.	.	.	.	.	.	Chamber Singers Berndt, Gordie E	A 100	A 100	A 100	--	--	--	3	0
3(B)	.	.	.	.	.	.	.	.	.	.	Journalism Hastings, Jacquelyn V	F 44	F 59	F 51	F 12	F 45	F 30	5	0
<b>Attendance Totals</b>																	24	3	

Current Simple GPA (S1) 2.7223  
Show dropped classes also

Legend  
Attendance Codes: Blank=Present | NS=No Show | A=Absent | T=Tardy | P=Parent Excused | U=Unexcused | S=School Excused | I=In School Suspension | O=Out of School Suspension | X=Truant | V=Vacation | F=Field Trip |  
Citizenship Codes: H=Honorable | S=Satisfactory | N=Needs to improve | U=Unsatisfactory |

Print Page 

1. This screen shows current grades and attendance in each class for your student. The attendance view is for the past two weeks.
2. If you click on a Teacher's Name, you can email the teacher directly provided you have your computer and email account is set up properly.
3. If you click on a grade or percentage link, you can see all of the assignments for the selected grading period along with the scores for each of the assignments.

### TIPS:

- The "Attendance Totals" represent the total PERIODS absent/tardy, not total days. DAILY attendance is noted in the table at the bottom of the screen.
- You can see your child's periods/dates of absences by clicking on the total absence links in each respective class or on the attendance totals. Sample below:

### Dates of Attendance

Dates of all absences for Journalism Exp. 3(B) (ENG1100.2) for S1:

1. Monday, June 1, 2009 - U
2. Wednesday, June 3, 2009 - U
3. Friday, June 5, 2009 - U
4. Tuesday, September 1, 2009 - A
5. Friday, October 16, 2009 - A

**Attendance History Screen:** This represents your child's attendance record. On days when school is not in session, a dash will appear.

**Attendance History**

Course	Expression	6/1-6/5					6/8-6/12					6/15-6/19					6/22-6/26					6/29-7/3					7/6-7/10					7/13-7/17					7/20-7/24					7/27-7/31				
		M	T	W	H	F	M	T	W	H	F	M	T	W	H	F	M	T	W	H	F	M	T	W	H	F	M	T	W	H	F	M	T	W	H	F	M	T	W	H	F					
Speech Lura, Colleen R 115 E: 6/1/2009 L: 5/30/2010	1(A)	.	U	.	U	.	.	.	.	.	.	.	S	.	.	.	.	T	.	.	.	.	.	.	.	.	.	S	.	.	.	.	.	.	.	.	.	.	.	.	.					
Open Media Accatino, Steve 141 E: 6/1/2009 L: 11/30/2009	2(A)	.	U	.	U	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.										
Phys Ed 12 Maxedon, Kerry LH23 E: 6/1/2009 L: 11/30/2009	3(A)	.	A	.	U	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.										
Consumer Math Adams, Mark B 113 E: 6/1/2009 L: 11/30/2009	4(A-B)	U	U	U	U	U	.	.	S	S	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.										
Current Affairs Manston, Greg T 123 E: 6/1/2009 L: 5/30/2010	1(B)	U	.	U	.	U	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.									
Chamber Singers Berndt, Gordie E 315 E: 6/1/2009 L: 11/30/2009	2(B)	U	.	U	.	U	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.									
Journalism Hastings, Jacquelyn V 217 E: 6/1/2009 L: 5/28/2010	3(B)	U	.	U	.	U	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.									

A Legend with Attendance Codes are listed at the bottom of the screen.

**Legend**

Attendance Codes: Blank=Present | NS=No Show | UNV=Unverified | TU=Tardy Unexcused | T=Tardy Excused | E=Excused | C=Career Day | CNS=Counselor | FNL=Funeral | FT=Field Trip | HBA=Homebased Services | HH=Homebound Hospitalized | I=Illness | LTE=Late | NTL=Notified Late | OFC=Office | OSS=Out of School Suspension | Rx=Medical Dr. Note | R=Religious | SK=Skip | U=Unexcused | V=Vacation | WE=Weather Excused | WU=Weather Unexcused | YTH=Youth Home |

**Class Scores Detail Screen:**

**Class Score Detail**

Course	Teacher	Expression	Final Grade <sup>1</sup>
Speech	Lura, Colleen R	1(A)	B+ 88%

**Teacher Comments:**

**Section Description:**

Due Date	Category	Assignment	Codes	Score	%	Grd
06/13/2009	TST	One		9/10	90	A-
06/13/2009	HW	1		8/10	80	B-
08/08/2009	TST	two		9/10	90	A-
08/08/2009	HW	2		9/10	90	A-

Grades last updated on 9/23/2009

✔ - Collected, ✘ - Late, ✘ - Missing, ✘ - Score is exempt from final grade, ✘ - Assignment is not included in final grade

1 - This final grade may include assignments that are not yet published by the teacher. It may also be a result of special weighting used by the teacher.

Print Page

**TIPS:**

If an assignment title is **blue**, a detailed description or additional references are available which can be viewed by clicking on the link.

## Email Notifications Screen:

What information would you like to receive?

Summary of current grades and attendance  
 Detailed reports showing all assignment scores for each class  
 Detailed report of attendance  
 School announcements  
 Balance Alert (Note: Will only be sent when a student is low on funds.)

How often?

Send now?

Email Address(es)   
(separate multiple email addresses with commas)

**Submit**

1. Parents/Guardians are able to subscribe to notifications for progress reports and attendance records. We are not using the School Announcements or the Balance Alert system at this time.
2. Click on the desired settings.
3. Enter email addresses where notifications may be sent.

### TIPS:

- Multiple email addresses can be entered simply by placing a comma ( , ) no spaces between each address. (eg: myemail@yahoo.com,myworkemail@workplace.net)
- When email reports are received, DO NOT reply to the email. That is an auto notification system. Your email responses will not be routed to the school or the teacher. To contact the teacher, please login to your PowerSchool account and click on the teacher link to send an inquiry.
- Be advised that teachers may not be able to update their gradebooks on a daily basis.

## Teacher Comments Screen

Teacher Comments*			
Exp.	Course	Teacher	Comment
1(A)	Speech	<a href="#">Lura, Colleen R</a>	Accepts responsibility for own actions.
2(A)	Open Media	<a href="#">Accatino, Steve</a>	

1. Teacher Comment Screen displays any comments your child's teacher has posted on behalf of the student.
2. If you have questions regarding any comments, click on the teacher name (blue link) to send an email to your child's teacher.

**Daily Bulletin Screen** Displays school announcements for previous, current and following day.

Apple Grove High School 1 Bulletin for Wednesday, September 30, 2009
No bulletin items were found for this date.
<a href="#">9/29/2009</a>   <a href="#">9/30/2009</a>   <a href="#">10/1/2009</a>

## My Calendars Screen

(Available only for MAC users who have iCal, or PC Users who have an iCal compatible program installed on their computer.)

### My Calendars

My calendars requires an application which supports the vCalendar standard. To use the Subscribe links below visit [iCalShare](#) to find an application that supports the vCalendar standard.

#### Homework Calendars

Exp	Course	Teacher	Class Assignments Only	Class Assignments With My Scores and Final Grades*
1(A)	Speech	Lura, Colleen R	<a href="#">Subscribe</a>	<a href="#">Subscribe</a>
2(A)	Open Media	Accatino, Steve	<a href="#">Subscribe</a>	<a href="#">Subscribe</a>
3(A)	Phys Ed 12	Maxedon, Kerry	<a href="#">Subscribe</a>	<a href="#">Subscribe</a>
4(A-B)	Consumer Math	Adams, Mark B	<a href="#">Subscribe</a>	<a href="#">Subscribe</a>
1(B)	Current Affairs	Manston, Greg T	<a href="#">Subscribe</a>	<a href="#">Subscribe</a>
2(B)	Chamber Singers	Berndt, Gordie E	<a href="#">Subscribe</a>	<a href="#">Subscribe</a>
3(B)	Journalism	Hastings, Jacquelyn V	<a href="#">Subscribe</a>	<a href="#">Subscribe</a>

\*Subscription requests for calendars with assignment scores and final grades will require your PowerSchool username and password.

#### School Calendars

School Event Calendar - [Subscribe](#)

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